



March 22, 2018

Rick Duncan, Case Manager  
Municipal Government Board  
1229 91 Street SW  
Edmonton, Alberta  
T6X 1E9

Dear Sir:

**RE: Proposed Annexation of Territory from the Municipal District of Foothills No. 31**  
**Your File: AN17/BLAC/T-V01**

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In response to your letter dated March 5, 2018, requesting further information regarding the Town's proposal for consulting with the public and identifying how affected landowners will be kept informed of the progress of negotiations between the municipalities, as required by Section 116(2)(c) of the Municipal Government Act, I would like to provide the following summary of the Town's proposal for public consultation:

1. Written notification of the Town's annexation proposal to the following recipients, by way of copy of this letter and copy of the Town's Notice of Intent to Annex dated October 2, 2017:
  - Municipal District of Foothills No. 31
  - Town of Turner Valley
  - Alberta Health Services, Calgary Zone
  - Alberta Transportation, South Region
  - Foothills School Division No. 31
  - Christ the Redeemer Catholic Schools
  - Sheep River Regional Utility Corporation
  - Westend Regional Sewage Service Commission
  - Fortis Alberta Inc.
  - ATCO Pipelines Head Office
  - ATCO Gas
2. Creation of an annexation webpage on the Town of Black Diamond website, and ongoing updates as negotiations proceed; use of social media to inform the public, linking to the annexation webpage; online opinion survey of the general public on issues pertaining to annexation;
3. Information mailed to directly affected landowners, to landowners within the 'Black Diamond referral area' as defined in the Intermunicipal Development Plan, and to landowners adjacent to lands proposed for annexation but outside of the IDP referral area;
4. Information brochures mailed to residents as part of bi-monthly utility bill mailing;
5. Joint Press Releases prepared in conjunction with the MD of Foothills, to be issued quarterly;
6. Meeting(s) with individual landowners as required or requested;



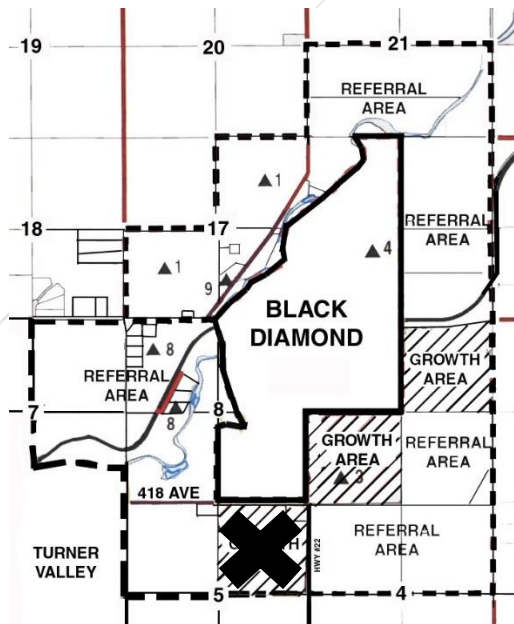
7. A minimum of 1 Public Open House.

Furthermore, I would like to inform you that the Town of Black Diamond Council passed the following motion at it's February 14, 2018 meeting:

**Res. 2018-89**                      *Moved by Councillor Sharon Hart that Council agree to amend the Intent to Annex by removing the quarter known as NE-5-20-2-W5M*  
**UNANIMOUSLY CARRIED**

With the removal of the above-mentioned quarter section, the remaining lands proposed for annexation include the following:

Legal Description					
Quarter	Plan	Title #	Ha	Ac	Owner
Ptn NE 5-20-2-W5M		001110623003	60.749	150.23	David Hocking & Diana Hocking
Ptn NE 5-20-2-W5M	LK465, OT	121275486004	2.323	5.74	Volker Stevin Highways Ltd.
Ptn SW 9-20-2-W5M		101216209	59.379	146.85	Jaygee Farms Ltd.
Ptn SW 9-20-2-W5M		001110623002	4.167	10.30	Lilyfer Poultry Farms (Black Diamond) Ltd.
NE 9-20-2-W5M		101236396001	61.04	150.98	386809 Alberta Ltd.
<b>Total</b>			<b>124.586</b>	<b>308.13</b>	



The rationale for annexation remains as outlined in the October 2, 2017 Notice of Intent to Annex. The Town looks forward to working collaboratively with all parties to proceed with the annexation.



Sincerely,

Sharlene Brown  
Chief Administrative Officer  
Town of Black Diamond

Attachments: October 2, 2017 Notice of Intent to Annex  
cc:

Shayne Anderson, Minister of Municipal Affairs  
Pat Stier, MLA for Livingstone-Macleod  
John Barlow, MP for Foothills  
Larry Spilak, Reeve, Municipal District of Foothills No. 31  
Heather Thomson, Interim CAO, Town of Turner Valley  
Deb Rhodes, Vice President Corporate Services, Alberta Health Services  
Darren Davidson, Regional Director, Alberta Transportation, South Region  
John Bailey, Superintendent of Schools Foothills, School Division No. 31  
Scott Morrison, Superintendent, Christ the Redeemer Catholic Schools  
Harry Riva Cambrin, CAO, Sheep River Regional Utility Corporation  
Laurie McCreary-Burke, Secretary Treasurer, Westend Regional Sewage Service Commission  
Merlin MacNaughton, Stakeholder Relations Manager, Fortis Alberta Inc.  
Jason Sharpe, Sr. Vice President and General Manager, ATCO Pipelines Head Office  
Mike Shaw, Vice President, Calgary Region Operations, ATCO Gas