

The Council of the Municipal District of Foothills No. 31 met in the Foothills Administration Building, High River, Alberta, for the Organizational Meeting on October 20, 2011 at 9:00 A.M. Present were Ralph Nelson, Doug Longson, Barb Castell, Suzanne Oel, Ron Chase, Larry Spilak, Ted Mills and Municipal Manager Harry Riva Cambrin.

The Municipal Manager called the meeting to order.

The Municipal Manager asked for nominations for the position of Reeve for the upcoming Council year.

Ms. Oel nominated Larry Spilak as Reeve.

No further nominations were received.

Oath of Office was taken by the Reeve.

The Reeve asked for nominations for the Office of Deputy Reeve for the coming Council year.

Mr. Nelson nominated Ted Mills as Deputy Reeve.

Mr. Chase nominated Suzanne Oel as Deputy Reeve.

No further nominations were received.

Election for Deputy Reeve took place by secret ballot and Ted Mills was elected and declared Deputy Reeve for the coming Council year. Oath of Office was taken by the Deputy Reeve.

Moved that the ballots for Deputy Reeve be destroyed.

CARRIED

#### **COUNCIL MEETING DAYS**

Moved that Council meetings continue as in the past each Thursday commencing at 9:00 A.M. with members of the Accounts Review Committee arriving at 8:45 A.M.

CARRIED

#### **PROCEDURAL BYLAW**

Moved that Council acknowledge the Procedural Bylaw, being Bylaw No. 33/2008.

CARRIED

#### **ADVERTISING – COMMITTEE AND BOARD MEMBERS**

Moved that Council instruct staff to advertise for vacancies on the M.D.'s various committees and boards. The deadline for accepting applications will be December 15, 2011.

CARRIED

#### **ACCOUNTS REVIEW COMMITTEE**

Moved that the following rotation be the Accounts Review Committee:

(All of Council – 3 members at a time excluding the Reeve)

October, 2011-Castell, Mills and Nelson

November, 2011-Mills, Nelson and Oel

December, 2011- Nelson, Oel and Chase

January, 2012-Oel, Chase and Longson

February, 2012-Chase, Longson and Castell

March, 2012-Longson, Castell and Mills

April, 2012-Castell, Mills and Nelson

May, 2012-Mills, Nelson and Oel

June, 2012-Nelson, Oel and Chase

July, 2012-Oel, Chase and Longson

August, 2012-Chase, Longson and Castell

September, 2012-Longson, Castell and Mills

October, 2012-Castell, Mills and Nelson

CARRIED

Moved that the Council, as a whole, form the following committees:

Finance and Banking

Buildings and Grounds

Public Reserve

Budget and Policy

CARRIED

#### **AUDIT COMMITTEE**

Moved that Ron Chase, Suzanne Oel and Ted Mills be appointed to the Audit Committee.

CARRIED

#### **REGIONAL RECREATION FACILITIES COMMITTEE**

Moved that the Regional Recreation Facilities Committee be eliminated from the Organizational Meeting agenda.

CARRIED

#### **BUSINESS DEVELOPMENT CORPORATION PROVINCIAL BOARD**

Moved that the Business Development Corporation Provincial Board be eliminated from the Organizational Meeting agenda.

CARRIED

**HIGHWOOD RIVER ADVISORY COMMITTEE (HRAC)**

Moved that Doug Longson and Ralph Nelson be appointed to the Highwood River Advisory Committee and that Ted Mills be appointed as an alternate member.

CARRIED

**HIGHWOOD MANAGEMENT PLAN ADVISORY COMMITTEE**

Moved that Ralph Nelson be appointed to the Highwood Management Plan Advisory Committee and that Suzanne Oel be appointed as alternate member.

CARRIED

**HISTORICAL COMMITTEE**

Moved that Barb Castell and Ted Mills be appointed to the Historical Committee.

CARRIED

**REGIONAL UTILITY COMMITTEE**

Moved that Larry Spilak and Ron Chase be appointed to the Regional Utility Committee.

CARRIED

**CALGARY REGIONAL PARTNERSHIP**

Moved that Ralph Nelson be appointed to the Calgary Regional Partnership and that Larry Spilak and Suzanne Oel be appointed as alternate members.

CARRIED

**DISASTER SERVICES COMMITTEE (EMERGENCY MANAGEMENT)**

Moved that the Disaster Services Committee consist of the following: Reeve and/or Deputy Reeve, Clayton Terletski as Director, Harry Riva Cambrin as Assistant Director, Leanne Edwards and Darcy Beaudette as Deputy Directors, and the M.D.'s Peace Officers as Safety Coordinators.

CARRIED

**TURNER VALLEY OIL AND GAS GROUP (TVOGG)**

Moved that Doug Longson be appointed to the Turner Valley Oil and Gas Group (TVOGG).

CARRIED

**LEGACY COMMUNITY FOUNDATION COMMITTEE**

Moved that Doug Longson be appointed to the Legacy Community Foundation Committee.

CARRIED

**SIGNING AUTHORITY FOR SUBDIVISION APPROVALS**

Moved that Heather Hemingway, Harry Riva Cambrin and Bill Robinson remain as the signing authority for subdivision approvals.

CARRIED

**SIGNING AUTHORITY AND PAYROLL ACCOUNTS**

Moved that the Deputy Reeve or Reeve, and Municipal Manager or Municipal Treasurer remain as the signing authority for paying general accounts, and that the Municipal Manager or Municipal Treasurer be the signing authority for payroll cheques and Debbie Greenwood remain as alternate.

CARRIED

**SAFETY REVIEW COMMITTEE**

Moved that Doug Longson be appointed to the Safety Review Committee and that Harry Riva Cambrin, Ron Stead, Donna Thurston or Johanna Kortenschyl-Allan, Mike Gallant, Diane Fraser, Val Krueger, Geoff Carpenter, Michel Savard, Rick Irnie, Ryan Ballance, Julie McLean and Regina Johnson remain on this committee.

CARRIED

**ASSESSMENT REVIEW BOARD**

Moved that Larry Spilak and Ron Chase be appointed to the Assessment Review Board (*term to expire on December 31, 2012*) and that Suzanne Oel and Ted Mills be qualified in accordance with the regulations to serve as members of the Assessment Review Board in the future.

CARRIED

**RURAL FIRE BOARD**

Moved that Doug Longson and Larry Spilak be appointed to the Rural Fire Board.

CARRIED

**COMMUNITY FUTURES - HIGHWOOD**

Moved that Ron Chase be appointed as Council representative on the Community Futures - Highwood Board, that Larry Spilak be appointed as an alternate member and that Ken Black be appointed as member at large until November 21, 2014.

CARRIED

**FOOTHILLS AGRICULTURAL SERVICES BOARD**

Moved that Ted Mills (Chairman), Doug Longson and Ralph Nelson be appointed to the Foothills Agricultural Services Board and that Larry Spilak be appointed as alternate member.

CARRIED

**HIGH RIVER REGIONAL AIRPORT LIMITED**

Moved that Ralph Nelson remain as Permanent Director and Harry Riva Cambrin as Provisional Director.

CARRIED

**MARIGOLD LIBRARY BOARD**

Moved that Barb Castell be appointed as alternate member on the Marigold Library Board.

CARRIED

**HISTORICAL RANCH SITE COMMITTEE**

Moved that Doug Longson be appointed to the Historical Ranch Site Committee and that Roy McLean be appointed as alternate member.

CARRIED

**INTER-MUNICIPAL INDUSTRIAL LANDS PROJECT COMMITTEE**

Moved that Ralph Nelson, Ron Chase and the Reeve be appointed to the Inter-Municipal Industrial Lands Project Committee and that staff member Ryan Payne remain on this committee.

CARRIED

**FAMILY AND COMMUNITY SUPPORT SERVICES COMMITTEE**

Moved that Barb Castell and Larry Spilak be appointed to the FCSS Committee and that Doug Longson be appointed as alternate member.

CARRIED

**INTER-MUNICIPAL NEGOTIATING COMMITTEES**

**LONGVIEW**

Moved that Barb Castell and Doug Longson be appointed to the Longview Inter-Municipal Negotiating Committee.

CARRIED

**TURNER VALLEY AND BLACK DIAMOND**

Moved that Barb Castell and Doug Longson be appointed to the Turner Valley and Black Diamond Inter-Municipal Negotiating Committee.

CARRIED

**HIGH RIVER**

Moved that Doug Longson, Ralph Nelson and Ted Mills be appointed to the High River Inter-Municipal Negotiating Committee.

CARRIED

**CALGARY**

Moved that Suzanne Oel, Ron Chase and Larry Spilak be appointed to the Calgary Inter-Municipal Negotiating Committee and that Ted Mills be appointed as alternate member.

CARRIED

**OKOTOKS**

Moved that Ted Mills, Ron Chase and Larry Spilak be appointed to the Okotoks Inter-Municipal Negotiating Committee and that Barb Castell be appointed as alternate member.

CARRIED

**CROSS CONSERVANCY**

Moved that Suzanne Oel be appointed as the contact person for the Cross Conservancy Area and that Barb Castell be appointed as alternate member.

CARRIED

**FOOTHILLS REGIONAL E.M.S. COMMISSION**

Moved that Suzanne Oel be appointed to the Foothills Regional E.M.S. Commission and that Ron Chase be appointed as alternate member.

CARRIED

**FOOTHILLS FOUNDATION**

Moved that Ted Mills be appointed to the Foothills Foundation and that Barb Castell be appointed as alternate member.

CARRIED

**HOGG PARK COMMITTEE**

Moved that Doug Longson (Chairman) and Ralph Nelson be appointed to the Hogg Park Committee.

CARRIED

**HIGHWOOD MANAGEMENT PLAN PHASE II**

**SHEEP RIVER STUDY GROUP**

Moved that Ralph Nelson (*voting authority*), Suzanne Oel and Ron Chase be appointed as Council representatives to the Highwood Management Plan Phase II Sheep River Study Group.

CARRIED

**BOW RIVER BASIN COUNCIL**

Moved that Suzanne Oel be appointed to the Bow River Basin Council and that Barb Castell be appointed as alternate member.

CARRIED

**FOOTHILLS REGIONAL SERVICES COMMISSION**

**(LANDFILL AND WASTE TREATMENT)**

Moved that Ted Mills be appointed to the Foothills Regional Services Commission and that Ron Chase be appointed as alternate member.

CARRIED

**BLACKIE RECREATION BOARD**

Moved that Ted Mills be appointed to the Blackie Recreation Board, that Ralph Nelson be appointed as alternate member and that Sue Willoughby be appointed as rural representative.

CARRIED

**CAYLEY RECREATION BOARD**

Moved that Ralph Nelson be appointed as alternate member to the Cayley Recreation Board.

CARRIED

**HIGH RIVER RECREATION BOARD**

Moved that Ralph Nelson be appointed to the High River Recreation Board and that Mike Macklin be appointed as rural representative.

CARRIED

**LONGVIEW RECREATION BOARD**

Moved that Doug Longson be appointed as alternate member to the Longview Recreation Board.

CARRIED

**MILLARVILLE RECREATION BOARD**

Moved that Barb Castell be appointed to the Millarville Recreation Board and that Suzanne Oel be appointed as alternate member.

CARRIED

**OKOTOKS RECREATION BOARD**

Moved that Ron Chase be appointed to the Okotoks Recreation Board, that Larry Spilak be appointed as alternate member and Dr. J. Hansen as rural representative.

CARRIED

**PRIDDIS/RED DEER LAKE RECREATION BOARD**

Moved that Suzanne Oel be appointed to the Priddis/Red Deer Lake Recreation Board and that Barb Castell be appointed as alternate member.

CARRIED

**DUNBOW RECREATION BOARD**

Moved that Larry Spilak be appointed to the Dunbow Recreation Board and that Ted Mills be appointed as alternate member.

CARRIED

**NORTH WEST FOOTHILLS RECREATION BOARD**

Moved that Ron Chase, Suzanne Oel and Barb Castell be appointed to the North West Foothills Recreation Board.

CARRIED

**BLACKIE SEED CLEANING PLANT BOARD**

Moved that Ted Mills be appointed to the Blackie Seed Cleaning Plant Board.

CARRIED

**NANTON SEED CLEANING PLANT BOARD**

Moved that Ralph Nelson be appointed to the Nanton Seed Cleaning Plant Board.

CARRIED

**VEHICLE WEIGHT ORDER COMMITTEE**

Moved that the Vehicle Weight Order Committee consist of the Reeve and the Deputy Reeve.

CARRIED

**STAFF REVIEW AND COUNCIL REMUNERATION COMMITTEE**

Moved that the Staff Review and Council Remuneration Committee consist of the Reeve and the Deputy Reeve.

CARRIED

**PUBLIC WORKS LIAISON COMMITTEE**

Moved that the Public Works Liaison Committee be discontinued and eliminated from the Organizational meeting agenda.

CARRIED

**SUBDIVISION APPEAL BOARD**

Moved that Ralph Nelson be appointed to the Subdivision Appeal Board and that Ron Chase be appointed as alternate member.

CARRIED

**DEVELOPMENT APPEAL BOARD**

Moved that Doug Longson and Ted Mills be appointed to the Development Appeal Board and that Barb Castell and Suzanne Oel be appointed as alternate members.

CARRIED

**LEIGHTON ART CENTRE BOARD**

Moved that Barb Castell be appointed to the Leighton Art Centre Board.

CARRIED

**FIRE GUARDIANS**

Moved that Council acknowledge the list of Fire Guardians and confirm their appointments:

Trevor Allan, Len Messer, Johanna Kortenschyl-Allan, Dawn Giles, Terry Harquail, Kyle Moir, George DeLaMare, Danny Denning, Joey Bews, Tom Taylor, Louis DePaoli, Hugh R. McPherson, Fred Findlay, Duane Wyatt, Lloyd Middleton, Malcolm McPherson, Harry & Sue Dunne, Ron Ferber, John Burby, George & Iris Jackson, Wayne Potter, Clay Smitham, Elizabeth Hautzinger, Wm. H. Miller, Len Szostak. Office Staff Members: Lisa Baraniuk, Rita Janzen, Leanne Edwards, Regina Johnson, Harry Riva Cambrin, Graham Clark, Courtney Russell,

CARRIED

**FOOTHILLS CEMETERY BOARD**

Moved that Barb Castell be appointed to the Foothills Cemetery Board.

CARRIED

**BLACKIE AND CAYLEY CEMETERY COMMITTEE**

Moved that Barb Castell and Ralph Nelson be appointed to the Blackie and Cayley Cemetery Committee.

CARRIED

**FOOTHILLS REGIONAL INDOOR FIELD HOUSE STEERING COMMITTEE**

Moved that that Ron Chase, Ted Mills and the Reeve be appointed to the Foothills Regional Indoor Field House Steering Committee.

CARRIED

**COMMUNITY STANDARDS APPEAL BOARD**

Moved that Ron Chase be appointed to the Community Standards Appeal Board and that Suzanne Oel be appointed as alternate member.

CARRIED

**DARK SKY INITIATIVES STAKEHOLDERS WORKING GROUP**

Moved that Barb Castell and Suzanne Oel be appointed to the Dark Sky Initiatives Stakeholders Working Group.

CARRIED

**FOOTHILLS HUMANE SOCIETY**

Moved that Barb Castell be appointed as Council representative on the Foothills Humane Society.

CARRIED

**FOOTHILLS LAND TRUST**

Moved that Suzanne Oel be appointed to the Foothills Land Trust Board.

CARRIED

**SHEEP RIVER HEALTH TRUST BOARD OF TRUSTEES**

Moved that Barb Castell be appointed to the Sheep River Health Trust Board of Trustees.

CARRIED

**ENVIRONMENT COMMITTEE**

Moved that the Environment Committee be removed from the Organizational meeting agenda.

CARRIED

**COUNCIL - SUMMER/WINTER BREAK**

Moved that the following scheduled Council meetings be cancelled:

February 16, 2012

July 19, and 26, 2012, August 2, 9, 16 and 23, 2012

CARRIED

**COUNCIL MEETING DATES**

Moved that the December 22 and December 29, 2011 Council meetings be cancelled due to the Holiday Season and that Council schedule a meeting on December 13, 2011 and January 10, 2012.

CARRIED

**ADJOURN**

Moved that Council adjourn for lunch.

CARRIED

**REVISED FEE SCHEDULE**

**BYLAW 65/2011**

Bylaw 65/2011 was introduced into the meeting to authorize the amendments to the fee schedules which include fees for services from Planning, GIS, Public Works and Engineering, Safety Codes and Road Leasing.

Moved first reading.

THE BYLAW WAS PASSED FOR ONE READING

The Bylaw will be brought forth with minor amendments and changes prior to further consideration.

**ADJOURN**

Moved that Council adjourn its regular organizational meeting at 2:10 p.m.

CARRIED